



Cancellation & Confidentiality Policy

Cancellation Policy If you do not show up for your scheduled coaching appointment and you have not notified me at least 24 hours in advance, you will be required to pay the full cost of the session.

A full session fee is charged for missed appointments or cancellations with less than 24-hour notice unless it is due to emergency. A bill will be mailed directly to all clients who do not show up or cancel an appointment.

Confidentiality Policy: Contents of all coaching sessions are considered to be confidential. Both verbal information and written records about a client cannot be shared with another party without the written consent of the client or the client's legal guardian.

Thank you for your consideration regarding this important matter.

Client Signature

Date